



## NATIONAL PENSION SCHEME AUTHORITY

### INVITATION FOR BIDS

#### **TENDER FOR THE PROVISION OF MOTOR VEHICLE RENTAL SERVICES TO THE NATIONAL PENSION SCHEME AUTHORITY (NAPSA) ON A THREE-YEAR FRAMEWORK AGREEMENT SUBJECT TO ANNUAL REVIEW AND POSSIBLE RENEWAL, BASED ON SATISFACTORY PERFORMANCE- (NAPSA/DHRA/13/25)**

This tender has been invited by the National Pension Scheme Authority (NAPSA) through the Electronic Government Procurement (e-GP System). The e-GP system is hosted by the Zambia Public Procurement Authority (ZPPA).

Bidding will be conducted using the **Open National Bidding (ONB)** procedures specified in the Public Procurement Act No. 8 of 2020, the Public Procurement Act (Amendment) No. 17 of 2023 and the Public Procurement Regulations of 2022. The tender is open to all interested eligible **Citizen and Local bidders** as defined in the Public Procurement (Preference and Reservation Schemes) Regulations (Statutory Instrument No. 45 of 2025). However, Local Bidders MUST partner with Citizen Bidders. Interested Bidders may obtain further information from NAPSA through *clarifications undertaken via the e-GP System, before the deadline for clarifications*, and inspect the Bidding Documents through the e-GP System using the website: <https://eprocure.zppa.org.zm/epps/home> or from the iCARE website: <https://www.napsa.co.zm/self-service/procurement..>

Submission of bids shall be through the e-GP system and no bid submitted outside the e-GP system shall be accepted.

**The procurement schedule, subject to change, is as follows:**

Publication date:	<b>Friday, 22<sup>nd</sup> August, 2025 at 15:00 hours (CAT)</b>
Pre-bid meeting:	<b>Bidders are advised to attend the pre-bid meeting on Wednesday, 3<sup>rd</sup> September, 2025 at 10:30 hours, through Microsoft Teams, using the link in the solicitation document.</b>
Tender closing:	<b>Friday, 26<sup>th</sup> September, 2025 at 10:30 hours (CAT), through the e-GP system.</b>

**Secretary  
Management Procurement Committee  
For/Director General  
NATIONAL PENSION SCHEME AUTHORITY  
Issue Date: 22<sup>nd</sup> August, 2025**

*Be Smart, Secure Your Future*