



NATIONAL PENSION SCHEME AUTHORITY

REQUEST FOR PROPOSALS

CONSULTANCY FOR THE DEVELOPMENT OF A HUMAN CAPITAL DEVELOPMENT PLAN FOR THE NATIONAL PENSION SCHEME AUTHORITY (NAPSA) - NAPSA/DHRA/15/25

This tender has been invited by the National Pension Scheme Authority (NAPSA) through the Electronic Government Procurement (e-GP System). The e-GP system is hosted by the Zambia Public Procurement Authority (ZPPA).

Bidding will be conducted using the **Open National Selection (ONS)** procedures specified in the Public Procurement Act No. 8 of 2020, the Public Procurement Act (Amendment) No. 17 of 2023 and the Public Procurement Regulations of 2022. The tender is open to all interested eligible **Citizen and Local Consultants** as defined in the Public Procurement (Preference and Reservation Schemes) Regulations (Statutory Instrument No. 45 of 2025). However, Local Consultants MUST partner with Citizen Consultants. Interested Consultants may obtain further information from NAPSA through *clarifications undertaken via the e-GP System, before the deadline for clarifications*, and inspect the Bidding Documents through the e-GP System using the website: <https://eprocure.zppa.org.zm/epps/home> or from the iCARE website: <https://www.napsa.co.zm/self-service/procurement>

Submission of proposals shall be through the e-GP system and no proposal submitted outside the e-GP system shall be accepted.

The procurement schedule, subject to change, is as follows:

Publication date: **Friday, 12th September 2025**
Pre-proposal meeting: **Consultants are advised to attend the pre-proposal meeting on Thursday, 25th September 2025 at 10:00 hours, through Microsoft Teams, using the link in the solicitation document.**
Tender closing: **Friday, 27th October 2025 at 10:30 hours (CAT), through the e-GP system.**

Secretary
Management Procurement Committee
For/Director General
NATIONAL PENSION SCHEME AUTHORITY
Issue Date: 17th September, 2025

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